

AAC Jurisdiction Representative: Frequently Asked Questions

Who is an AAC Jurisdiction Representative?

- An AAC Jurisdiction Representative (also known as Jurisdiction Rep, J Rep, or JR) is an educator from each AAC member jurisdiction/organization who serves an important liaison role between the jurisdiction and AAC. The Jurisdiction Rep's name will be listed on the AAC website so teachers and leaders in the jurisdiction will be able to contact him/her with questions. Typically, the most frequent question is in regard to the jurisdiction specific user name and password.

How is the Jurisdiction Representative selected?

- Each member jurisdiction is responsible for appointing an individual from the jurisdiction to be the AAC Jurisdiction Rep. This individual is typically an educator who has a leadership role within his/her jurisdiction related in some way to supporting curriculum, instruction, assessment and/or professional development. Please communicate with the AAC office when there is a change in the Jurisdiction Rep.

What is the role of the Jurisdiction Representative?

- Ongoing updates will be sent to the Jurisdiction Rep throughout the year. Most of these email updates will provide links to materials on the website that can be disseminated to others within the jurisdiction. As AAC does not have access to individual teacher contact information, we depend on the Jurisdiction Rep to assist with this important communication function.
- The Jurisdiction Rep receives the AAC membership renewal letter and invoice in April which according to the Bylaws, is to be paid by June 30. For your reference, the AAC Bylaws can be found at the following link.
https://aac.ab.ca/wp-content/uploads/2017/11/JR-FAQ_rev-.pdf
- The Jurisdiction Rep has the opportunity to represent the jurisdiction and participate in the Members' Representative Council. The Council meets at least once each year at the Annual General Meeting (AGM), held in conjunction with the AAC Annual Fall Conference. Jurisdiction Reps from regular members (i.e. those paying the full \$5500 membership fee) are eligible to vote at the AGM and also allow their name to stand for election to the Board of Directors. Jurisdiction Reps from associate members (i.e. those paying the \$1100 membership fee) are eligible to attend the AGM and provide input, but are not eligible to vote or allow their name to stand for election to the Board of Directors.

If the Jurisdiction Rep is unable to attend the AGM, he/she may designate another individual from the jurisdiction to attend and participate in his/her place.